

# POTTER COUNTY

## COMMISSIONERS' COURT AGENDA

APRIL 28, 2014

**THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, APRIL 28, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106 AMARILLO, POTTER COUNTY, TEXAS.**

1. **APPROVAL OF MINUTES:** Approval of the minutes from the April 14, 2014, Potter County Commissioners' Court meetings.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of April 9, 2014 through April 22, 2014. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance report. [Holland]
4. **TREASURER'S REPORT:** To recognize the Treasurer's reports:
  - a. Monthly Cash Report
  - b. 2014 Second Quarter Investment Report
5. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. [Holland].
6. **SHARYLAND UTILITIES DONATION:** To consider and act upon the acceptance of and use of donation from Sharyland Utilities. [Church]
7. **EQUIPMENT PURCHASE:** To consider and act upon the purchase of an ECO-LAWN topdresser/spreader in the amount of \$5400.00 from Proffitts Lawn & Leisure LTD. and transfer funds within the Facilities Maintenance budget as per the requirements of the auditor. [Harder, Ward]
8. **CHILLER MAINTENANCE CONTRACT:** To consider and act upon awarding a contract for the Santa Fe Building Chiller Maintenance to TDIndustries in the annual amount of \$13,360.00 from TCPN Contract #R5055. [Harder, Head]
9. **AWARD OF FORMAL BID #1086-14:** To consider and act upon awarding Formal Bid #1086-14 Santa Fe Building Elevator Sheave Repair to Advance Elevator Inc. in the amount of \$36,735.00 as the lowest and best bid. [Harder, Head]

10. **AWARD OF FORMAL BID #1085-14:** To consider and act upon awarding Formal Bid #1085-14 Audio Visual Service Contract to AVPLUS Media Solutions as the lowest evaluated bid. [Harder]
11. **EXECUTIVE SESSION – REAL PROPERTY – FIRE STATION #3:**
  - a. To hold an executive session to deliberate the purchase, exchange, or value of real property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to §551.072, Tex. Gov. Code.
  - b. To take any action appropriate after the executive session. [Harder]
12. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - a. ROAD & BRIDGE: The resignation of Richard Moya, Maintenance Tech, effective April 17, 2014.
  - b. ROAD & BRIDGE: The employment of Jerry Miller, Summer Mower, effective May 5, 2014.
  - c. INFORMATION TECHNOLOGY: The employment of Brandon Putnam, Network Engineer, effective April 14, 2014.
13. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
14. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
15. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
16. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
17. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN EITHER OF THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT'S OFFICE.

ARTHUR WARE  
POTTER COUNTY JUDGE